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August 1987

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STATE PLAN UNDER TITLE XIX OF THE SOCIAL SECURITY ACT

State/Territory: Territory of The Virgin Islands

Requirements for Third Party Liability - Identifying Liable Resources

Any individual, entity or program that is or may be liable to pay all or part of the expenditures for Medical Assistance is first identified during the initial application or redetermination process. At that point, the following information is obtained from the applicant or recipient and incorporated into the eligibility file within sixty (60) days:

- (1) Name of policy holder
- (2) Relationship to the applicant
- (3) Social Security Number
- (4) Name and Address of Insurance Company
- (5) Name and Social Security Number of absent parents of Medicaid recipient.

A cooperative agreement is in place with the Title IV D agency - Child Support Enforcement Unit, to provide the Bureau with the names and Social Security numbers (SSNs) of absent parents of Medicaid recipients. If third party liability is uncovered through follow-up on these leads, it is incorporated into the eligibility file.

A match is performed with the Virgin Islands' Department of Labor for unemployment compensation, worker's compensation and wage information.

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Requirements for Third Party Liability - Identifying Liable Resources

The matches include all Medicaid recipients and the names and SSNs of their absent and custodial parents. Follow-up on match information identified, and incorporation of verified third party liability information into the eligibility file, is done within forty-five (45) days. All Medicaid identification cards are imprinted with the letters (INS) when a Third Party Resource has been identified.

In order to safeguard the match information received, the Bureau has confirmed with the Virgin Islands' Department of Labor (i.e., the match source agency):

- (1) the names and titles of all agency officials with authority to request third party information;
- (2) the type of information to be exchanged;
- (3) the format to be used;
- (4) the Safeguards limiting its use;
- (5) the Reimbursement method for the exchange of information.

The same procedures for identification and incorporation of third party liability information as described above are followed for the Title IV A eligibility group.

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